



BRANDON SCHOOL DIVISION

Policy Review Committee Minutes

Thursday, February 18, 2016, 12:00 p.m.
Boardroom, Administration Office

Present: P. Bartlette (Chair), S. Bambridge, K. Sumner,
M. Sefton (Alternate).
Dr. D. M. Michaels, Mr. D. Labossiere.

1. CALL TO ORDER:

The Policy Review Committee Meeting was called to order at 12:20 p.m.

2. APPROVAL OF AGENDA

Trustee Bambridge noted she had one item to add to the agenda.

Trustee Sumner noted he had one item to add to the agenda.

The Committee agenda was approved as amended.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of January 21, 2016 were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A) Policy #1022 – Aboriginal Education Advisory Committee

The Committee reviewed and discussed the updates to Policy #1022 – Aboriginal Education Advisory Committee, as some of the Committee information had been overlooked when the policy was recently updated.

Trustees discussed the term “Aboriginal” and “Indigenous”. It was agreed that Kevan Tacan, the Division’s Native Elder, will be contacted to ensure proper language use. The Committee is recommending that the Education Committee review the goals of the Aboriginal Advisory Committee and identify timelines for these goals.

It also came to the attention of the Committee that there are several policies that refer to the “Associate Superintendent”, and require updating of the title to the “Assistant Superintendent”.

Recommendation:

#1

That Policy Procedures 1022 – “Aboriginal Education Advisory Committee” be rescinded and replaced with Policy 1022 – “Aboriginal Education Advisory Committee”.

#2

That Senior Administration be authorized to change the title “Associate Superintendent” to “Assistant Superintendent” in all Brandon School Division policies.

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) Home School Liaisons (HSL) – Transporting Students

Trustee Bambridge spoke to this item and noted that HSL tasks vary from school to school. She indicated that the HSL’s are transporting students to and from homes, due to illness, etc., and are driving alone to and from schools. Trustee Bambridge stated there is a safety issue with this practice and policy needs to reference this matter.

Dr. Donna Michaels, Superintendent, spoke on the need for cleanup and conversation around this matter and suggested requesting feedback from the HSL’s. Dr. Michaels added that this is a Health & Safety concern.

The Committee agreed to forward this matter to the Personnel Committee to define the position description, as this will clarify the expectations of our staff.

B) Policy 1007.5 (F) – External and Internal Student Media Release Form

Trustee Sumner spoke on a parent concern regarding this policy. The parent had not given permission for their child on the External and Internal Student media release form. The school administrator had interpreted this to mean that the child’s artwork would not be allowed to be placed on the wall in the school hallway, which the parent thought should be allowed. The Committee discussed this matter and suggest Senior Administration speak with school administrators to ensure they are aware of the policy and to clarify its intended use. This matter was referred to Senior Administration.

C) Public Health Policy

Trustee Bambridge spoke on the lice issue and referenced an article on the Manitoba Public Health website. She asked if the Division requires something in policy that refers to lice. The Committee agreed that the Division should be following Public Health policies. Dr. Michaels noted that students are periodically sent home depending on infestation and direction should be given to school Principals regarding this issue.

6. OPERATIONS INFORMATION

7. **NEXT MEETING: Thursday, March 14, 2016, 12:00 p.m., Boardroom**

The meeting adjourned at 1:14 p.m.

Respectfully submitted,

P. Bartlette, Chair

S. Bambridge

K. Sumner

M. Sefton (Alternate)